



Palm Beach County Zoning Division
2300 N. Jog Road
West Palm Beach, Florida 33411
Phone: (561) 233-5200
Fax: (561) 233-5165

AFFIDAVIT OF UNDERSTANDING
PRE-APPLICATION CONFERENCE (PAC)
FOR DRO or DROE TYPE 2 or TYPE 3 CONCURRENT REVIEW

INSTRUCTIONS: This form is to be completed by the Property Owner(s) / Agent / Project Manager of record at time of application. This affidavit shall be valid for a period of six (6) months, refer to the "Authorized to Submit Date" as established below and is only valid for the following project:

Project Name: Submittal Date:

Control Number: Application Number:

Property Address:

Property Control Number(s)

Applicant's Name:

Select one of the following:

- DRO Type 2 - Concurrent Review (Zoning & Land Development)
DRO Type 2 - Concurrent Review (Zoning & Building)
DRO Type 3 - Concurrent Review (Zoning, Land Development & Building)

I hereby certify that as the Property Owner / Agent / or Project Manager of record I am formally declining to submit an application and participate in the Pre-Application Conference (PAC) for the Development Review Officer (DRO) /DRO Expedited (DRE) -Type 2 and Type 3 Concurrent Review. I further acknowledge and understand that by not participating in a Pre-Application Conference, I will not receive initial feedback from the County agencies that will be reviewing my concurrent applications. The feedback information may be beneficial in understanding the application of Code provisions and preparing my applications. I further agree that significant inconsistencies or issues, failure to address issues in a timely manner, will result in the application being remanded to the standard review process.

I am aware that all concurrent applications shall be submitted within 10 days after the submittal of the Zoning Division Type 2 or 3 Concurrent Review application. I further gave consent to Palm Beach County to publish or reproduce any copyrighted documents submitted as a part of the application(s) for any third party.

(Name - type, stamp or print clearly)

(Signature)

(Name of Firm)

(Address, City, State, Zip)

NOTARY PUBLIC INFORMATION:

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ___ day of ___, 20___ by ___ (name of person acknowledging). He/she is personally known to me or has produced ___ (type of identification) as identification and did/did not take an oath (circle correct response).

(Name - type, stamp or print clearly)

(Signature)

My Commission Expires on:

NOTARY'S SEAL OR STAMP

STAFF USE ONLY
Authorized to Submit Between ___ and ___
Staff Signature: ___ Date: ___
(Bldg and Land Development): Zoning Concurrent Applications are updated periodically in the "DRO Type 2 or Type 3 Concurrent Review" list of applications, to verify applications submitted visit the Zoning Web page at: http://discover.pbcgov.org/pzb/zoning/DRO/Type-II-III-Process.aspx